

**BRUNSWICK SPORTSMAN'S CLUB, INC.**

**Cropseyville, New York**

**NRA Affiliated  
NYSCC – Life Member  
RCCA - Member  
IBS - Member**

**BY-LAWS**

**As Revised:**

**April 27, 1959  
April 11, 1966  
December 8, 1971  
October 19, 1976  
February 14, 1977  
March 12, 1990  
March 3, 1993  
June 9, 1997  
August 11, 1997  
March 12, 2001**

**Brunswick Sportsman's Club  
Cropseyville, New York**

**By-Laws**

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**NOTE: Where applicable, when the words “he” or “his” appear in this document, it may be assumed to include and be interchangeable with the words “she” or “her” respectively**

**BY-LAWS**

**ARTICLE I**

**NAME**

**Section 1.**

The name of this organization shall be Brunswick Sportsman's Club, Inc.

**ARTICLE II**

**OBJECTIVE**

**Section 1.**

To promote respect for and observance of American ideals.

To bring about a fellowship among sportsmen, land owners and the community.

To protect and encourage the propagation of fish and game.

To conserve wildlife.

To promote reforestation projects and encourage the preservation of our existing forests.

To secure the enactment of proper game laws and to promote respect for their observance.

To promote the safe and proper handling of firearms and archery equipment.

To promote anything that will permit good, clean outdoor sports and pleasure for the majority of the members and their families so interested.

**ARTICLE III**

**OFFICE**

**Section 1.**

The principal office of the Club shall be its Clubhouse in the Town of Brunswick, New York.

**BY-LAWS**

**ARTICLE IV**

**OFFICERS**

**Section 1.**

All officers shall remain in office until their successors are elected unless otherwise removed.

**Section 2.**

The officers shall consist of a President, First Vice President, Second Vice President, Secretary, Treasurer, and five Trustees.

**Section 3.**

These officers are to be elected at the annual meeting. One trustee shall be elected for a five year term each year.

**ARTICLE V**

**DUTIES OF OFFICERS**

**Section 1.**

The President shall:

- A. Preside over all meetings of the Club
- B. Preside over all meetings of the Board of Trustees.
- C. Be ex-officia member of all committees.
- D. Appoint all committees.
- E. Fill all vacant offices of the Club subject to approval of the membership at the next regular meeting.

**Section 2.**

The First Vice President shall, in the absence of the President, act in the office of President.

## **Cropseyville, New York**

### **BY-LAWS**

#### **Section 3.**

The Second Vice President shall, in the absence of both the President and First Vice President, act in the office of the President.

#### **Section 4.**

The Secretary shall keep a full and complete record of the proceedings of the meetings of the Club and of the Board of Trustees.

- A. Shall attend to all correspondence and preserve same unless otherwise ordered.
- B. Shall present all communications at the regular meetings received during the interim, and such other matters as he may desire to bring to the attention of the Club, and he shall keep a correct mailing list of all members.
- C. Shall give all members ample notice of the annual meeting and such other notices as the Club may direct.
- D. Shall, at the expiration of his term of office, turn over to his successor all books and records in his possession within ten days of the election of his successor.

#### **Section 5.**

The Treasurer shall have charge of all monies and shall pay all bills and drafts approved and ordered by the Club, and keep an accurate record of all receipts and disbursements. Routine bills such as heat, lights, phone, taxes, and insurance may be paid without prior authorization at a meeting, but provides that the treasurer give a complete report at the next regular meeting.

- A. Shall maintain an account in the name of Brunswick Sportsman's Club, Inc., in a local bank.
- B. Shall keep his records posted and be ready at all times to give a report if called for by President of the Club, and at the annual meeting.
- C. Shall have his books audited by an Auditing Committee after the meeting prior to the annual meeting, or at any time the President or the Club may direct.
- D. Shall give such assistance to the Auditing Committee as may be necessary.

**BY-LAWS**

**Section 5 con't.**

E. Shall furnish each member with a membership card when current dues are paid in full.

F. Shall once each year notify each member of his or her indebtedness to the Club, before the first day of January. (Rev 1993)

G. Shall notify each member of being dropped.

H. Shall Report at each regular meeting the balance on hand.

**Section 6.**

The management of this Club shall be vested in a Board of Directors, composed of the Officers and Trustees.

**Section 7.**

The Board of Directors shall serve as an Executive Committee to enforce such rules and regulations and take such action as the Club may direct, and shall meet quarterly to discuss important policies for the welfare of the Club.

The Board of Directors are required to attend 75% of all meetings.

**Section 8.**

The Club shall furnish a bond for the treasurer, if same is deemed necessary by the Club.

**Section 9.**

The Club shall not obligate itself beyond its assets.

**Section 10.**

In the event of an emergency a minimum of six (6) members of the Board of Directors are empowered to take whatever action is deemed necessary to relieve the situation. The financial limit to meet such an emergency, not to be in excess of \$500.00.

**BY-LAWS**

**ARTICLE VI**

**MEMBERSHIP**

**Section 1.**

Any individual who has passed his or her sixteenth birthday, and who is interested in the objectives of the Club, may apply for membership in one of the following classes:

**FAMILY MEMBERSHIP**

Shall include husband and wife and dependents up to age eighteen, and any individual who has passed their eighteenth birthday. Initiation fee shall accompany application, except when application is for transfer from Intermediate to Adult Membership.

**INTERMEDIATE MEMBERSHIP:**

Available, upon application, to any individual who has passed his or her sixteenth birthday, but has not reached his or her eighteenth birthday, initiation fee shall accompany application

**ACTIVE WORKING SENIOR MEMBERSHIP:**

To include the Board of Directors and offered to any member with two (2) years continuous membership who perform 24 hours of club service per annum on a regular committee or special work details. Data sheets showing the nature of the work performed, time allowed and the members name to be maintained by the committee chairman in charge.

**ABSENTEE MEMBERSHIP:**

In the event a member is required to move from the immediate area for whatever reason and he wishes to retain his affiliation with the Brunswick Sportsman's Club, the member may be offered membership at a reduced rate. This Absentee Membership would not include voting privileges. The dues for such a membership to determined by the Board of Directors.

**Section 2.**

Every card holding member in good standing is entitled to one vote on all questions, except as noted above.

**BY-LAWS**

**MEMBERSHIP CON'T**

**Section 3.**

Intermediate members are limited to one guest.

**Section 4.**

Candidates shall be accepted as members by acclamation, except that any member may call for a secret ballot, in which event three "**nays**" shall constitute rejection. All applicants must be present at posting of application or be personally vouched for by a sponsor, if required by Board of Directors.

**Section 5.**

Honorary membership, entitling their holder to full Club privileges, may be bestowed by unanimous vote of the members in good standing who may be present at any meeting.

**Section 6.**

Memberships for children under the age of sixteen, and whose parents are not Club members, may be granted in certain cases by unanimous vote of the members in good standing at any meeting, provided at least one adult Club member will sponsor the child and assume responsibility for him or her while engaged in Club activities.

**Section 7.**

Resignations of members shall be made in writing to the Club Secretary.

**Section 8.**

A. Members in good standing for 10 years will receive an Honorary Life Membership automatically on reaching the age of sixty (60) years.

B. All members over sixty (60) years that do not qualify in paragraph (A) must be a member for 5 consecutive years before receiving an Honorary Life Membership.

**BY-LAWS**

**ARTICLE VII**

**INITIATION FEES AND DUES**

**Section 1.**

The initiation fee shall be twenty (\$20.00) dollars.

**Section 2.**

The dues for one calendar year, payable in advance, shall be proposed by the Board of Directors at the annual meeting or a special meeting called for that specific purpose. Approval of  $\frac{2}{3}$  of the membership in attendance is required.

Family Membership	>to be proposed
Intermediate Membership	>by the Board
Active Working Senior Membership	>of Directors
Absentee Membership	>

**Section 3.**

Members accepted after July 1<sup>st</sup>, shall pay one half the scheduled dues for the remainder of the year.

**Section 4.**

Intermediate Members accepted for Adult Membership upon attaining age eighteen shall pay dues at the Intermediate Membership rate during the entire calendar year in which the transition occurs.

**Section 5.**

Any member whose dues are in arrears shall be dropped from the Club, and may only be reinstated by making application as a new member. (Rev 1993, 2001)

**Section 6.**

Members accepted after October 1<sup>st</sup>, shall have the scheduled dues apply through the following calendar year.

**BY-LAWS**

**ARTICLE VIII**

**EXPULSION**

**Section 1.**

Any member, who after careful investigation by the Board of Directors, is found guilty of persistent violation of the principles of good sportsmanship, shall have his/her name stricken from the books of the Club.

**ARTICLE XI**

**MEETINGS**

**Section 1.**

The regular meeting shall be held on the second Monday and the fourth Monday meeting shall be a social meeting.

**Section 2.**

Meetings shall be called to order at 8:00 p.m.

**Section 3.**

The annual meeting shall be the first regular meeting in March, or, in the event no meeting can be held at that time, the first regular meeting held thereafter.

**Section 4.**

Eight members shall constitute a quorum.

**Section 5.**

Special meetings may be called by the President at his discretion, or at the request of eight members in good standing. The only business that shall be brought before any such special meeting shall be that for which the meeting is called. The membership shall be given at least five days notice of each special meeting.

**BY-LAWS**

**ARTICLE X**

**ELIGIBILITY FOR OFFICE**

**Section 1.**

Only member in good standing for one (1) year or more shall be entitled to hold office.

**ARTICLE XI**

**NOMINATIONS**

**Section 1.**

A Nominating Committee will be appointed by the President, additional nominations for officers may be made from the floor.

**ARTICLE XII**

**ORDER OF BUSINESS AT REGULAR MEETINGS**

**Section 1.**

1. Call to order.
2. Introduction of Guest
3. Read of Minutes
4. Reading of Communications
5. Reading of Bills
6. Applications for Membership
7. Balloting on Applications
8. Report of Committees
9. Unfinished Business
10. New Business
11. Good of the Order
12. Reading of Treasurer's Report
13. Adjournment

**ARTICLE XIII**

**COMMITTEES**

**Section 1.**

The permanent committees shall be as follows, however, these may be rearranged or altered by the President as changing circumstances may necessitate or warrant:

**BY-LAWS**

**ARTICLE XIII**

**COMMITTEES CON'T**

- |   |                            |
|---|----------------------------|
| 1. Buildings                              | 10. Archery                |
| 2. Grounds                                | 11. Interior of House      |
| 3. Legislative                            | 12. Entertainment          |
| 4. Fish & Game                            | 13. Hospitality            |
| 5. C.M.P. (Civilian Marksmanship Program) | 14. Welfare                |
| 6. Publicity                              | 15. Hunter & Bow Education |
| 7. Skeet & Trap                           | 16. Scout Representative   |
| 8. Rifle                                  | 17. RCCA                   |
| 9. Pistol                                 | 18. News Letter            |

**Section 2.**

The Chairman of any standing committee may be changed by the President if the members feel it is necessary to get better results and where the present Chairman is neglecting his duties.

**DUTIES OF STANDING COMMITTEES**

**FIRST – BUILDINGS**

To have charge of, and keep in good repair, all Club buildings.

To have charge of all new construction in conjunction with the Chairman of other Committees involved with such construction.

**SECOND – GROUNDS**

To have charge of, and keep in good order Club grounds and roadways.

To have charge of, and maintain such items as flag poles, picnic areas, etc.

**THIRD – LEGISLATIVE**

To attend all meetings of allied or federated clubs for the furthering of game laws, or of any matters pertaining to the betterment of game conditions for which the Club is organized.

Power is given this committee to act as it sees fit where there is not time to solicit the membership's approval or disapproval, especially with respect to subjects entering legislation. With respect to legislative changes, it is the intent that the committee, lacking direction by the membership, will be governed by its judgment of the membership's desires and beliefs.

**BY-LAWS**

**DUTIES OF STANDING COMMITTEES CON'T**

**FOURTH – FISH & GAME**

To handle all applications and orders from State fish hatcheries and game farms.

To insure that the distribution of such deliveries are handled in a proper manner.

To maintain a permanent record of all stocking to the end that succeeding committees may be apprised of stocking history, and to perform such other duties in connection with the stocking of streams and field as the various sources may require.

All appropriations from the Club treasury to cover other fish and game not furnished must be approved by the Club members.

**FIFTH – C.M.P.**

To have charge of, and keep in good repair, all equipment owned by the Club.

To encourage the establishment of C.M.P. rifle teams and to keep accurate records of income and expenses pertaining thereto, and report the results to the membership. All net proceeds of the activities are to be remitted to the Club Treasurer.

To operate all times in accordance with the rules and regulations issued by the C.M.P.

**SIXTH - PUBLICITY**

To further the interest of the public in the Club's activities by all proper means.

Articles which are to appear in the public press should first have the Club President's approval, or be prepared for publication at his direction.

Advertising voted by the membership as necessary or helpful in the advancement of the Club's causes is to be handled by this committee.

**SEVENTH – SKEET & TRAP**

To have charge of the skeet and trap fields and all things pertaining thereto, and to keep them in good repair and working order.

To conduct all skeet and trap shoots on the Club grounds and to keep accurate records of income and expenses pertaining thereto, and report the results to the membership. All net proceeds of the activities are to be remitted to the Club Treasurer.

To operate at all times in accordance with the rules and regulations issued by national and state association governing the sports.

**BY-LAWS**

**DUTIES OF STANDING COMMITTEES CON'T**

**EIGHT – RIFLE & NINTH – PISTOL**

To have charge of all rifle and pistol ranges and all things pertaining thereto, and to keep them in good repair.

The object of the committee shall be the encouragement of organized rifle and pistol shooting among citizens of the United States resident in the community, with the object of imparting better education of such citizens in the safe handling and proper care of firearms, as well as teaching better marksmanship. It shall be a further object and purpose to advance and develop those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true participation.

To conduct all shoots and tournaments held on the Club grounds, or elsewhere should occasion require, and to keep an accurate record of income and expenses pertaining thereto, and report the results to the membership. All net proceeds of the activities are to be remitted to the Club Treasurer.

All firearms competitions held by the Club will be governed by the rules and regulations laid down by the National Rifle Association of America, as approved by the National Board for Promotion of Rifle Practice and the Secretary of the Army.

Such detailed rules and regulations as may be necessary or advisable for the proper functioning of this committee shall be incorporated in a separate set of sub-by-laws or addenda, which are to be considered as part of the Club By-Laws, and will be known as Appendix A.

**BY-LAWS**

**DUTIES OF STANDING COMMITTEES CON'T**

**TENTH - ARCHERY**

To have charge of all archery ranges on the Club grounds and all matters pertaining thereto, and to keep them in good repair and working order.

The object of the committee shall be the encouragement of organized of archery among citizens of the United States resident in the community, with the object of imparting better education of such citizens in the safe handling and proper care of archery equipment, as well as teaching better archery marksmanship. It shall be a further object and purpose to advance and develop those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true participation.

To conduct all shoots and tournaments held on the Club grounds, or elsewhere should occasion require, and to keep an accurate record of income and expenses pertaining thereto, and report the results to the membership. All net proceeds of the activities are to be remitted to the Club Treasurer.

All archery competitions held by the Club will be governed by the rules and regulations of such national and state organizations governing organized archery as may be selected by the committee, subject to the Club membership's approval, as best in position to promote the objectives of organized archery. The committee shall recommend to the Club members such association or league memberships for the Club as may aid in fostering the stated objectives.

Such detailed rules and regulations as may be necessary or advisable for the proper functioning of this committee shall be incorporated in a separate set of sub-by-laws or addenda, which are to be considered as part of the Club By-Laws.

**ELEVENTH – INTERION OF HOUSE**

To have general care of interior equipment.

To have charge of decorations.

To make authorized purchases of interior accessories.

No equipment or accessories under the jurisdiction of this committee are to be taken from the Clubhouse without the special authorization of the Club. The person borrowing or requesting the privilege of borrowing shall be directly responsible for its full financial value or replacement of the property if damaged or not returned.

**TWELTH – ENTERTAINMENT**

To have charge of all social activities of the Club.

**BY-LAWS**

**DUTIES OF STANDING COMMITTEES CON'T**

**THIRTEEN - HOSPITALITY**

The Hospitality Committee shall arrange that all newly elected Club members are introduced individually to Club members present until such new member becomes fully acquainted.

This Committee shall also extend the hospitality of the Club to any and all visitors, shall insure that the Club's facilities are placed at the visitor's disposal.

It shall be a duty of this Committee to keep an up-to-date list of members posted in the Clubhouse at all times.

**FOURTEEN – WELFARE**

To send Get-Well cards and gifts to members who are ill.

To bring before the Club any matters concerning the personal welfare of members.

To send flowers and remembrance checks on death of member or his immediate family.  
Members to vote on amount.

**FIFTEEN – HUNTER & BOW EDUCATION**

To have charge of scheduling and conducting hunter training courses, including publicity and necessary reports.

**SIXTEEN – SCOUT REPRESENTATIVE**

To act as a liaison between the Club and the sponsored Troop, reporting their scouting activities at Club meetings.

**SEVENTEEN – RCCA**

To attend Rensselaer County Conservation Alliance meetings and vote at those meetings on behalf of the Brunswick Sportsman's Club.

To report at our regular meetings information that is discussed at the RCCA meetings.

**BY-LAWS**

**DUTIES OF STANDING COMMITTEES CON'T**

**EIGHTEEN – NEWSLETTER**

To have charge of ant to keep in good repair all Club equipment and supplies necessary for the publication of a Club newsletter. The object of the committee shall be the publication of a Club newsletter on a regular basis, its purpose to inform the membership as to Club activities and special events.

To keep accurate records of income and expenses pertaining thereto, and report the results to the membership. All net proceeds are to be remitted to the Club treasurer.

**ARTICLE XIV**

**CHANGE IN BY-LAWS**

**Section 1.**

The By-Laws can be amended only by a two-thirds vote of members present at a regular meeting or a special meeting called for such purpose. Notice of such proposed action, specifying the nature of the change, must be mailed to members in good standing at least one month before the date of the meeting.

**Section 2.**

Copies of any amendments to the By-Laws are to be furnished promptly upon their passage to any regulatory organization which may so require, such as the National Rifle Association, National or State Archery Association, etc.

**ARTICLE XV**

**GROUND RULES**

**Section 1.**

Adult Club members, in good standing, may use all Club facilities for family gatherings upon request. Guests may use all Club facilities when accompanied by an adult Club member.  
(Revised 1993)

**Section 2.**

Clubhouse, grounds, and facilities must be policed by parties using them.

**BY-LAWS**

**ARTICLE XV**

**GROUND RULES CON'T**

**Section 3.**

Clubhouse and facilities must be provided rent-free to organizations such as the Boy Scouts provided that request is made by an adult Club member and responsible supervision is supplied at all times. Such organization will be responsible for damage.

**Section 4.**

Keys to Clubhouse shall be provided to any adult Club member, in good standing, on payment of designated dues. Keys must be returned on resignation, expulsion or deletion from the Club. (Revised 1993)

**Section 5.**

The 300-100 yard rifle range will be closed during scheduled Club archery shoots when the second half archery targets, 15 thru 28, are to be used. The archery course second half targets, 15 thru 28 will be closed during scheduled rifle shoots on the 300-100 yard rifle range.

**Section 6.**

Swimming in Club ponds is prohibited.

**Section 7.**

Fishing in Club ponds is prohibited except on designated days, **Adult supervision is required.**

**Section 8.**

Intoxicating beverages will not be permitted on the range.

**Section 9.**

The use of glass bottles as targets is prohibited on all ranges.

**Section 10.**

Members and guest using archery, rifle, or pistol ranges and skeet & trap fields will be responsible for keeping these facilities clean.

**BY-LAWS**

**ARTICLE XV**

**GROUND RULES CON'T**

**Section 11.**

Fires will not be allowed except in fireplaces and stoves, or, except by special permission.

**Section 12.**

Members and guests using Club facilities will adhere to all recognized safety rules for handling firearms and archery equipment.

**Section 13.**

Adult Club members using Clubhouse are responsible for turning off lights, shutting off heat and stoves, and locking doors and windows upon leaving.

**Section 14.**

The road to the lower range will be closed to all vehicles when conditions require and will be reopened when the road can support vehicular traffic. Designated vehicles will be allowed off road in case of emergency or for work party use only.

**Section 15.**

Violators of ground rules or careless handling of firearms or archery equipment will be subject to fine and/or expulsion from the Club, plus if the act is serious in nature, violators are subject to arrest upon complaint from Club officers to law enforcement authorities.

**BY-LAWS**

**APPENDIX A**

**RIFLE – PISTOL & SHOTGUN ACTIVITY**

**Section 1.**

The direct administration of Rifle, Pistol, and Shotgun activities shall be vested in a Committee composed of a Chairman (who shall also act as Executive Officer), a Secretary: Rifle – Pistol – Shotgun, and a Chief Instructor.

**Section 2.**

The Committee Chairman shall be appointed by the Club President. The Committee members shall be appointed by the Committee Chairman.

**Section 3.**

National Rifle Association rules will apply.

**DUTIES OF COMMITTEEMEN**

**Section 1.**

**CHAIRMAN:**

Shall act as assistant to the Club President insofar as rifle, pistol, and shotgun activities are concerned; shall report to the President or the membership as the occasion may require.

May in the President's absence, preside at any meetings of rifle, pistol, and shotgun personnel called specifically to discuss rifle, pistol, and shotgun matters.

**SECRETARY: RIFLE, PISTOL, & SHOTGUN**

Shall act as assistant to the Club Secretary insofar as rifle, pistol, and shotgun activities are concerned; shall correspond with other Clubs to arrange matches, etc., and with National Rifle Association should the Club Secretary so desire.

Shall maintain such records of Rifle, Pistol, and Shotgun affairs and will permit intelligent, orderly management of the activity.

**BY-LAWS**

**APPENDIX A**

**RIFLE – PISTOL & SHOTGUN ACTIVITY**

**DUTIES OF COMMITTEEMEN**

**Section 1. Con't**

**CHIEF INSTRUCTOR:**

Shall have charge of all small arms instruction, with authority to appoint his assistants, shall contract no bills without authority of the Chairman, who in turn must procure authority from the Club President or the membership as the occasion may require.

**EXECUTIVE OFFICER**

Shall have charge of the ranges of the Club, the printing of score card's, the arranging of competitions, etc., shall contract no bills without authority of the Chairman, who in turn must procure authority from the Club President or the membership as the occasion may require.

**THE BY-LAWS OF THE CLUB SHALL GOVERN IN ALL GENERAL MATTERS NOT SPECIFICALLY COVERED BY APPENDIX A**

**MEMORANDA**